

Minutes for SCEDD Board of Directors Meeting September 21, 2022

1. **Call to Order** (10:01 a.m.) **Chair Terry Hart**

2. **Role Call, Board** – Amanda Leck, Kim MacDonnell, Rusty Granzella, Roy Elliot, Blaine Arbuthnot, Kevin Day, Debbie Bell, Diana Armstrong, Carlton Croft, Mary Jo Tesitor, Donald Oswald, Nancy Bailey, Ron Cook, Dan Centa, Terry Hart, Jane Fraser, Spike Ausmus, Danelle Berg, Charles Bogle, Tom Grasmick, Kevin Keilbach, Caroline Trani, Stephanie Gonzalez, Cindy McCloud, Kayla Marcella
Staff –Gilbert Armendariz, Leslie Mastroianni, Michael Yerman, Bernadette Martinez. Guests – James Timmerman (CFO Systems)
Proxies –Marisa Stoller

3. **Approval of minutes for June 22, 2022****Chair**
Motion to approve: Blaine Arbuthnot; 2nd Rusty Granzella; all pass

4. **Financial report** **Kobi Young, CFO Systems; and Jane Fraser, Treasurer**
Leslie introduced Kobi Young and James Timmerman (CFO Systems) – new accountants for SCEDD.

Kobi presented reports with a note on an incorrect formula: On the 2021 Statement of Accounts, employee expenses should have been \$167,000.

Action Item: Approval of MGPM, PC to audit financial statements for years ended December 31, 2020 and December 31, 2021. **Motion to Approve:** Jane Fraser; 2nd Kevin Keilbach.

5. **Southeastern Plains Workforce Housing report****Michael Yerman**

Leslie will send an email to board members to see who may be interested in participating in a discussion regarding the future of workforce housing. This committee will work with the executive committee and report back to the full board of Directors.

6. **SBA Navigator Report****Leslie Mastroianni**

7. **Broadband Report** **Gilbert Armendariz**

Action Item: Approval of Consulting Agreement with Ditesco for Broadband Plan development services. Motion to Approve: Danelle Berg; 2nd Kevin Keilbach.

Leslie will send an email seeking board members to serve on a committee focused on broadband in the region.

8. **Planning and Technical Services project report****Michael Yerman**

9. **Grant writing and administration report****Leslie Mastroianni**

10. **Staff Changes**..... **Leslie Mastroianni**

Michael Yerman’s last day as an employee will be September 30, 2022. He will continue as a contractor through the end of December to wrap up projects currently in progress.

Jacqueline Armendariz's last day with SCEDD was September 12, 2022

11. Interim Executive Director report.....Leslie Mastroianni

12. Executive Director SearchEric Gubelman

Motion to move to Executive Session

13. Closed session to hear recommendations from Executive Committee Terry Hart

14. Return from closed session no actionTerry Hart

15. Adjourn 12:00

DRAFT